

District Technology Committee
January 11, 2016
3:30pm-4:30pm
District Office Board Room

Notetaker: Donna Glanville
 Timekeeper: Jim Delameter

MINUTES

Call to order	A District Technology Committee (DTC) meeting was held on 1/11/2016 at BUSD Board Room and called to order at 3:35 by Dave Johnston, Director of Technology Services.
Attendance	<p>-Robert Curry, VP Teacher and CTAB President -Maria Smith, TY Principal -Amy Swain, MMS Teacher -Chris Mosley, SMT Principal -Nancy Jones, BUSD District Librarian -Donna Glanville, BT Library Media Tech -Martha Campos, BUSD EdTech Coach -David Cohen, BUSD Board President -Ronreaco Lee, Computer Tech II -Dave Johnston, Director of Technology Services -Ginger VP Teacher -Sarah Krenz LV Teacher</p> <p>Missing: Joann Vaars, BT Principal - Cyndie Reyes, NW Library Media Tech - Virginia Pender, VP Principal - James Delameter, Computer Tech II</p>
Agenda Item: Technology Services Update	<p>Dave Johnston, Director of Technology Services</p> <ul style="list-style-type: none"> ● Phone System / Jive - continuing problems. Currently putting together an RFP to see what our options are. We can continue with Jive or find other options. Checking with other districts to see what they are using. Hopefully resolved by 9/2016. ● Technology Standards - Still in progress. ● LAN upgrade Phase 1 - IT Management (contractor) will be visiting every school / classroom starting this week, doing a physical inventory of access points and equipment. 6 - 8 week process. ● LAN upgrade Phase 2 - multiple sites , smaller scope. Will go out to bid in March, should go to board in April, begin work in June. 5 Modernization sites will be worked on first. Project should be finished by Aug 8, 2016. BUSD will be verifying project work is completed site by site ● Website Refresh - Dist template and School templates will

	<p>be taken to cabinet next week. Should roll out late Feb early March 2016.</p> <ul style="list-style-type: none"> • Analog Phone problem. Red Phones. Issues should be resolved by end of January. Waiting on AT&T. • Chrome Book OS version updates - Chrome Books need to be updated to at least version OS 46 to be non problematic for CASP / SBAC testing. Schools have been notified & given instructions and a list of devices that need the updates done. • Newsletter is in process. If you want to add anything, let Dave know. • Comcast will be coming in - We will be doubling our connection to the internet. • Document Management system - We are talking with various vendors to get documents transferred to a DMS.
<p>Agenda Item: Bond - Classroom Technology Update</p>	<p>Dave Johnston, Director of Technology Services</p> <p>First goal - get 2:1 ratio for Chrome books. About 1600 additional machines. Should be in place by beginning of 2016/2017 school year. Will use White Glove service, devices will arrive ready to distribute to school sites.</p> <p>Technology replacement plan is being developed.</p> <p>Bond money can also be used for additional classroom technology: Carts, Media Stations, mobile TV cart, Projector station, printers, 3D printers, ...</p>
<p>Agenda Item: EdTech - Professional Development Update</p>	<p>Martha Campos, EdTech Coach</p> <p>Presenting scope & sequence of literacy skills. There are a lot of digital literacy skills starting from Grade K.</p> <p>Long Beach USD has a good Scope & Sequence of literacy skills list. (K-5)</p> <p>Fresno COE also has a good Scope & Sequence document.</p> <p>Martha is available to come do PD's to staff at school sites.</p> <p>You can submit a PD request for an entire staff or for individual grade levels or teachers. The link for the request can be found on BUSD website. Martha would like to see school wide PD's or larger group PD's.</p>
<p>Agenda Item: District Technology Vision Brainstorming</p>	<p>Dave Johnston, Director of Technology Services</p> <p>Not covered today, ran out of time.</p>

<p>Agenda Item: EdTech Professional Development Plan Brainstorming</p>	<p>Martha Campos, EdTech Coach</p> <p>What works well?</p> <p>What doesn't work?</p> <ul style="list-style-type: none"> ● Publicizing BUSD University <p>What should we be doing that we're not?</p> <ul style="list-style-type: none"> ● See teachers during Sub-outs. ● Hold trainings / meetings before school or during lunch. ● Have Tech classes as elective for students in MS ● Mouse Squad <p>What pieces are missing?</p>
<p>Future Agenda Items</p>	<p>How are things progressing through a time schedule? What support is available for teachers for technology? Use first 10 minutes as a 'how to' for everyone to take back to their sites. BUSD Technology FB or Google page. Get a baseline for where we are at as far as inventory / needs assessment. (Bright Bytes Data?)</p>
<p>Adjournment</p>	<p>Meeting was adjourned at 4:35</p>

District and School version of the new website was shared. Ideas were discussed.

Exemplars of Technology Use were discussed. Short videos showing how technology can be used to support Common Core in the classroom.

- Find willing teachers
- Shoot video
- Edit video
- Let Teacher review before it goes up.